

GREEN COUNTY HIGHWAY COMMITTEE
Monday, May 11, 2026, at 9:00 a.m.
Green County Highway Department
2813 6th Street, Monroe, WI

HIGHWAY COMMITTEE MEETING MINUTES

1. Call to Order

The meeting was called to order by Commissioner Chris Narveson at 9:00 a.m.

Present: Russ Torkelson, Mark Gundlach, Kristi Leonard, William Burchard, Kathy Pennington

Others Present: Chris Narveson, Kevin Bernet, Barry Einbeck, Chad Steiner, John McRae (Kraemer Brothers), Greg Callin (Kraemer Brothers), Nic Owen, John Schumacher, Dick Marti, Gene Jacobson

2. Election of Committee Chair, Vice Chair, and Secretary

Motion by Gundlach, seconded by Burchard, to appoint Russ Torkelson as Chair. Motion carried on a voice vote.

Motion by Leonard, seconded by Burchard, to appoint Mark Gundlach as Vice Chair. Motion carried on a voice vote.

Motion by Gundlach, seconded by Burchard, to appoint Kristi Leonard as Secretary. Motion carried on a voice vote.

3. Approval of Minutes

- i. Approve the minutes of the April 13, 2026, meeting

Motion by Leonard, seconded by Burchard, to approve the minutes as presented. Motion carried on a voice vote.

4. Audit Bills

Bills were reviewed.

5. Public Comment

No public comment.

6. Reports from Administrative Staff

- i. Kevin Bernet (Shop Foreman): addressed issues with the back lot and recommended utilizing the county quarry for equipment storage to alleviate congestion, managing items for auction, preparing mowers and tractors for upcoming use.
- ii. John Schumacher (Highway Superintendent): growth inhibitors applications are complete, except WIS 59; the first state mowing is scheduled to begin, crack filling 69-FF will start next week, and significant culvert work is currently underway.
- iii. Barry Einbeck (Highway Operation Specialist): Advised that paver patching started today in the Town of York

7. New Business

- i. Presentation by Kraemer Brothers on potential highway expansion.

Kraemer Brothers provided an overview and history presentation handout to the Committee. The Committee consensus recommends the Pleasant View property to the Property Committee.

- ii. Review the quote and possibly award bids received on April 15, 2026, for the 2026-2027 winter salt contract.
The salt bid tab was read aloud. Motion by Leonard, seconded by Burchard, to award the salt bid to Morton with the pick-up location out of Dubuque. Motion carried on a voice vote.
- iii. Discussion on age restrictions for ATV/UTV detour routes for the Cheese Country Trail.

Discussion regarding the trail detour and a request from the ATV club to amend the county age requirement to 12 years old to align with the trail requirements. Following a review of the ordinance, it is recommended that the Highway Commissioner, the Sheriff, and an ATV representative from Tri-County ATV Club meet to discuss this request. Additionally, this matter should be brought before the Green County Traffic Safety Commission. Item tabled for the next regular scheduled meeting.

- iv. Discussion and possible action regarding a driveway variance on CTH P, less than 500' from the existing drive, a change to the passing zone approximately 500' to the north, and adjustments to the 45-mph speed limit signage.

Discussion was held on the existing drive, which is currently in an unsafe location within a passing zone. The proposal is to relocate the existing drive. Motion by Burchard, seconded by Pennington, to approve the variance, passing zone change, and speed limit signage. Motion carried on a voice vote.

- v. Discussion and possible action regarding a driveway variance on CTH X, less than 500' from the existing drive.

Motion by Gundlach, seconded by Leonard, to approve the driveway variance contingent on the review and approval of the Land and Water Conservation Department. Motion carried on a voice vote.

- vi. Discussion and possible action to approve purchase of seed, fertilizer, and erosion mat for the New Glarus shop using ARPA funds.

Motion by Leonard, seconded by Burchard, to approve the purchases through Voegeli Landscaping using ARPA funds. Motion carried on a voice vote.

- vii. Discussion and possible action to purchase a skeleton bucket for the mini excavator.

Motion by Burchard, seconded by Gundlach, to approve the purchase of the skeleton bucket. Motion carried on a voice vote.

- viii. Discussion and possible action to trade two furnaces for the relocation of Conex storage containers for the Sheriff's Department.

Discussion was held on request. Table request.

- ix. Update on County Road FF project.

Commissioner Chris Narveson provided a project and bid update.

8. Highway Commissioner Report: Chris Narveson

- 1. Town of Sylvester (Ladwig) ARIP

9. Approval of Bills

Motion by Gundlach, seconded by Pennington, to approve the bills as presented. Motion carried on a voice vote.

10. Future Agenda Items

11. Next scheduled meeting date: Thursday, May 14, 2026, at 1:00 p.m.

12. Adjourn

Motion by Gundlach, seconded by Burchard, to adjourn. Motion carried on a voice vote.

**Prepared by:
Jami Stewart**

**Kristi Leonard
Committee Secretary**